



Ohio Business & Professional Retirement Women's Foundation

Exhibit A

Criteria for Donations to Non-Profit / Low Income Subsidized Senior Housing Facilities

Ohio Business & Professional Women's Retirement Foundation will award up to five (5) \$500.00 donations (one per Region) during each BPW/OHIO Federation year to a non-profit (501c3) or government facility that supports non-profit/low income subsidized senior housing.

1. Each local in the BPW/OHIO Federation may submit a request for the donation. One local from each region will be selected to receive a \$500 donation. If no local within a region submits a request for the donation, that money will not be disbursed elsewhere.
2. The local must fill out the proper paperwork with documentation that the entity to receive the funds is a non-profit housing facility or government facility that offers low income/subsidized senior housing.
3. The proposed use of the money must be defined and show that the majority of the residents will benefit.
4. When the donation has been awarded, the local must send the invoices and other documentation that may be required to the Treasurer of Ohio Business & Professional Women's Retirement Foundation for payment.
5. In order to receive reimbursement, the request of payment (with documentation) must be received by the Treasurer of the Ohio Business & Professional Women's Retirement Foundation no later than June 1, 2023. If the proper paperwork is not received by June 1, 2023, no reimbursement will be made.
6. Donation payments will not be made to the local Organization. With proper documentation, a maximum of \$500 will be paid to the vendor or the facility. A committee will be appointed to select the donation recipients.

Grants will be announced at the annual BPW/OHIO State Conference in Columbus, Ohio in May, 2022.