



2023 BPW/OH Conference Vendor Form
Deer Creek Lodge & Conference Center
22300 State Park Road 20, Mount Sterling, OH 43143
Vendor Registration Deadline (April 17, 2023)



Name of Organization /Business: _____

Address: _____

Contact Person: _____ Email: _____

Home Phone: _____ Cell Phone: _____

Registration: \$30 vendor PLUS a \$25 value give-away

Registration includes:

- **1 Table** (6-foot table – one table per business)
- **1 Thirty second presentation** (one presentation per business)
- **1 Business card advertisement in Conference Program Book.**

If attending the Conference, a completed Conference Registration form must be submitted in addition to the Vendor Registration form. Breakfast and/or Lunch are available for an additional cost (Indicate below).

Vendor Hours for Saturday May 20, 2023:

Set Up from 6:00AM to 8:00 AM

Vendor Fair from 8:00 AM to 2:30 PM

Vendor Thirty Second Presentation from 8:00 AM to 10:00 AM

Hotel reservation: Call 740-869-6303. Group Block Code: **Ohio Federation of Business and Professional Women's Clubs** Reservations are to be made before 4/17/2023. Room space is not guaranteed.

Send signed agreement and check payable to BPW/OHIO Conference

To: Raine Hammond, Conference Vendor Chair, 51596 TR 159, West Lafayette, OH 43845

Email: rainedarlene@gmail.com

Phone: 740-294-5292

In consideration for being permitted to rent a space from the Ohio Federation of Business and Professional Women (herein BPW/OHIO) at the 2023 State Conference at Deer Creek Lodge and Conference Center May 20, 2023, the undersigned hereby releases and forever discharges BPW/OHIO from any and every claim, demand, action or right of action of whatever kind of nature, either in law or in equity arising from or by reason of any accident which may occur as a result of the space at the hotel for the state conference of BPW/OHIO or any activities in connection with such rental, whether by negligence or not. BPW/OHIO is not responsible for any loss, theft, accident, or other damage to any items left or exhibited within the vendor's space. Vendors are responsible for securing their own property.

The undersigned further states that he/she has carefully read the foregoing and knows the contents hereof.

Print Name: _____ Product: _____

Signature: _____ Date: _____

# of 6 foot tables needed	_____	Total for vendor space	\$ _____
No. for Breakfast (\$22.00 each)	_____	Total for Breakfast	\$ _____
No. for Lunch (\$21.00 each)	_____	Total for Lunch	\$ _____
		Amount Enclosed:	\$ _____

Full payment must accompany this agreement. Returned check fee: \$35.00.

By signing this form your organization agrees to pay the Ohio Federation of Business and Professional Women \$30.00 for a 6-foot table (space) AND a business card advertisement in the Conference Program Book.

Cancellations received after 4/19/2023 will not receive a refund.