



Ohio Business & Professional Women's Retirement Foundation
General Scholarship Application and Procedures for
State Tested Nursing Assistants
2023 - 2024

POLICY

The Ohio Business & Professional Women's Retirement Foundation will award one (1) \$500 scholarship to an STNA student in the 2023 - 2024 year. Scholarship recipients will be selected by a committee once all proper paperwork has been received & reviewed for completeness.

PURPOSE

The purpose is to encourage those interested in a healthcare career as a State Tested Nursing Assistant to pursue their goals by making available funds in this field. The Ohio Business & Professional Women's Retirement Foundation believes in helping women. Through this scholarship, the foundation feels that this is a way of keeping the tradition of "women helping women".

APPLICABILITY

Our policies governing the awarding of scholarships apply equally for women who would like to pursue a career as a State Tested Nursing Assistant.

ELIGIBILITY

Applicants must have a high school diploma or GED and be a resident of Ohio.

HOW AWARDS ARE MADE

Applications must be completed in their entirety and accompany all required paperwork. Applications will be reviewed by the committee. The award will be announced at the BPW/Ohio annual conference and published in the Ohio Business Women's magazine. Recipients will be notified by letter via the US Postal Service.

DISBURSEMENT OF SCHOLARSHIP FUNDS

Funds will be paid directly to the school after proof of enrollment is sent or emailed from the school of choice. Knowing these courses are typically 90 hours, it is important to have the contact person and phone number to ensure proper payment of tuition in a timely manner. The student can be reimbursed with proper documentation indicating the course was paid by student in the year designated for scholarship.

COURSE DESCRIPTION

A complete course description is to be sent along with the scholarship application indicating the school, address, phone numbers and fax numbers along with any other contact information pertinent for correspondence.

2023 - 2024 APPLICANT PROCEDURES

1. Scholarship applications are available on the BPW/Ohio website (bpwohio.org) for download and will be available from each BPW/OHIO local president.
2. Only complete and eligible applications will be considered. A completed application includes the following:
 - a. The completed (typed or printed) application form.
 - b. Letters of reference are required from 2 references (one reference must be from a former teacher or employer). Must be dated and have contact information.
 - c. A written (typed or printed) essay describing: 1) your reasons for desiring a career in healthcare; 2) persons or events which influenced you; 3) opportunities you have had to actually work in or observe in the professional area of your choice; and, 4) your career goals.
 - d. Each application **must** have a recommendation from a BPW local club and **signed** by their current president.
3. Attach reference forms to the application form.
4. Applications will be distributed to all members of the selection committee for evaluation and selection.
5. Funds will be paid directly to the school after enrollment has been verified unless another arrangement is made with the school. The student can be reimbursed with proper documentation indicating the course was paid by student in the year designated for scholarship.
6. Applicants are screened and evaluated by the committee. An announcement of the winners will be announced at the annual BPW/OHIO state conference in May of 2024 and published in the Ohio Business Women's Magazine.
7. Applicants who are not awarded a scholarship will be notified by mail.
8. **Deadlines for applications are to be postmarked by: on or before March 31, 2024**

Mail all applications to:
The Ohio Business & Professional Women's Retirement Foundation
Attn: Leona & Paulette
P.O. Box 695 Zanesville, OH 43702-0695

For any questions, please contact:

Paulette Knazek 440-339-6009 Email: pknazekBPW@gmail.com

Leona Phillips 440-949-9033 Email: leona.phillipa29@outlook.com